



## ORGANIZATIONAL COUNCIL MEETING Minutes

Thursday, October 28 ,2021

An Organizational Meeting of Council was held on Thursday, October 28 ,2021 commencing at 6:00 pm Milo Village Office 200 Centre Street Milo, AB.

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**Attendance:** Newly Elected Councillors:  
Scott Schroeder  
Dean Melnyk  
Sheldon Walker  
CAO Wendy Hingley

### 1. CALL TO ORDER:

- CAO called the meeting to order at 6:01 pm

### 2. SWEARING IN OF COUNCIL:

- The Chief Administrative Officer requested that each Councillor raise their right hand and read aloud the Oath of Office. Each Councillor was asked to affix their signature to the Oath of Office with their name in it and the Chief Administrative Officer witnessed each signature.

### 3. ACCEPTANCE OF AGENDA:

**RES: NO. 2021-10-28-175**

- Moved by Councillor Walker that the Organizational Meeting of Council Agenda of October 28,2021 be accepted

**CARRIED**

### 4. APPOINTMENTS

#### a) Mayor

**RES. NO. 2021-10-28-176**

- Moved by Deputy Mayor Walker that Scott Schroeder remains as Mayor

**CARRIED**

- The Chief Administrative Officer requested that Chief Elected Officer raise his right hand and read aloud the Oath of Office. The Chief Elected Officer was asked to affix his
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signature to the Oath of Office with their name in it and the Chief Administrative Officer witnessed the signing.

**b) Deputy Mayor**

**RES.NO.2021-10-28-177**

- Moved by Councillor Melnyk that Sheldon Walker continue as Deputy Chief Elected Officer

**CARRIED**

- The Chief Administrative Officer requested that Deputy Chief Elected Officer raise his right hand and read aloud the Oath of Office. The Deputy Chief Elected Officer was asked to affix his signature to the Oath of Office with their name in it and the Chief Administrative Officer witnessed the signing.

**5. DESIGNATED OFFICER APPOINTMENTS:**

**RES.NO.2021-10-28-178**

- Moved by Mayor Schroeder to appoint designated officers as follows:

**a) Bylaw Enforcement Officers-Vulcan County Agreement**

-Justin Vallee

**b) Assessor-Benchmark Assessments Consultants Inc**

-Logan Wehlage

**c) Auditor-Scase & Partner Chartered Professional Accountant**

- Darryl Scase

**CARRIED**

**6. COMMITTEE APPOINTMENTS**

**RES.NO.2021-10-28-179**

- Moved by Mayor Schroeder that Council appoint committee representation as follows:

**a) Assessment Review Board:**

Oldman River Regional Services Commission-Dean Melnyk

**b) Chinook Arch Regional Library System**

as appointed by Milo Municipal Library Board-

**d)Director of Emergency Management**

Wendy Hingley

**e) Deputy Director of Emergency Management**

Reily Wilson

**f) Emergency Management Committee**

Sheldon Walker                      Wendy Hingley  
Dean Melnyk                          Reily Wilson  
Byron Thompson

**g) Marquis Foundation**

Sheldon Walker

**h) Milo & District Rec Board**

Sheldon Walker (elected)  
Christine Egeland  
Lloyd Deitz  
Karlee Thompson

**i) Milo & District Fire Association**

Sheldon Walker

**j) Municipal Planning Commission**

Scott Schroeder(elected)  
Dean Melnyk(elected)  
Leigh Vooyoys(member-at-large)

**k) Oldman River Regional Services Commission**

Dean Melnyk(elected)  
Sheldon Walker(alternate)

**l) Chinook Intermunicipal Subdivision & Development Appeal Board** (agreement in place)

Council appoints Christopher Northcott to the Board

**m) Southern Alberta Energy from Waste Alliance**

Scott Schroeder

**n) Southgrow Regional Initiative**

Dean Melnyk

**o) Village of Milo Library Board**

Scott Schroeder  
Derek Evernden  
Christopher Northcott  
Karen Melnyk

Lori Headrick  
Kathy Katt  
Tammy Lahd

**p) Vulcan District Waste Commission**

Scott Schroeder  
Sheldon walker (alternate)

**q) Vulcan County Regional Emergency Management Agency**

Scott Schroeder

**UNANIMOUSLY CARRIED**

**7. REGULAR COUNCIL MEETINGS**

**RES.NO. 2021-10-28-180**

- moved by Mayor Schroeder Regular Council Meetings be scheduled for the 2<sup>nd</sup> Tuesday of each month at 6:00pm

**CARRIED**

**8. VILLAGE OFFICE/COUNCIL CHAMBERS**

**RES.NO.2021-10-28-181**

- moved by Mayor Schroeder that the building located at 200 Centre Street be named the Village Office and will also serve as Council Chambers

**CARRIED**

**9. OFFICE HOURS**

**a) Post Office**

**RES.NO.2021-10-28-182**

- moved by Mayor Schroeder that Post-Office Hours remain 10:00 am-2:00 pm Monday-Friday

**CARRIED**

**b) Village Office**

**RES.NO. 2021-10-28-183**

- moved by Mayor Schroeder that Village Office hours change to 10am-4pm Tuesdays, Wednesday and Thursday 10am-2pm or by appointment

**CARRIED**

**10. FINANCIAL INSTITUTIONS**

**RES.NO. 2021-10-28-184**

- moved by Deputy Mayor Walker that Council continue to use Scotiabank and ATB as the primary financial institutions

**CARRIED**

**11. SIGNING AUTHORITY**

**RES.NO.2021-10-28-185**

- moved by Mayor Schroeder that signing authority be two to sign and authority be given to Mayor Scott Schroeder, Deputy Mayor Sheldon Walker, Councillor Dean Melnyk and Chief Administrative Officer Wendy Hingley

**CARRIED**

**12. ANNUAL REVIEW OF CODE OF CONDUCT BYLAW**

**RES.NO.2021-10-28-186**

- Deputy Mayor Walker moves Council has reviewed and no changes are required at this time

**CARRIED**

**13. ANNUAL REVIEW OF PROCEDURAL BYLAW**

**RES.NO.2021-10-28-187**

- Mayor Schroeder moves Council has reviewed and no changes are required at this time

**CARRIED**

**14. ANNUAL REVIEW OF POLICY MANUAL**

**RES.NO.2021-10-28-188**

- Councillor Melnyk moves Council has reviewed and no changes are required at this time

**CARRIED**

**15. TRAINING**

**RES.NO.2021-10-28-189**

- Mayor Schroeder moves administration to register all 3 Council members into the AUMA sponsored course Munis 101 to be held in Strathmore Dec.6 & &,2021

**CARRIED**

**RES.NO. 2021-10-28-190**

- Mayor Schroeder moves administration to check into virtual EMO Training

**CARRIED**

**16. NEXT MEETING**

**RES.NO. 2021-10-28-191**

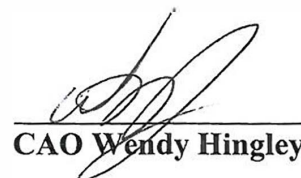
- Mayor Schroeder moves next Regular Meeting of Council to take place Nov.9,2021 @ 6pm @200 Centre Street

**17. ADJOURNMENT**

- Mayor Schroeder adjourned the meeting at 7:11pm



**Mayor Scott Schroeder**



**CAO Wendy Hingley**

